

OFFICE OF THE GUWAHATI MUNICIPAL CORPORATION
::: PANBAZAR:: GUWAHATI :::

No.GMC/FA/2/13-Pt-II/193

Date: 08/07/2016

N O T I C E

Expression of interest (EoI) is invited from the Chartered Accountant / Firms empanelled with C & A G for Audit of Guwahati Municipal Corporation for the year 2013-14 & 2014-15.

The C.A. Firms should have minimum 10 (ten) years experience with sufficient staff to carry out the task.

C.A. Firm having prior experience of auditing in Municipal Corporation, Municipal Board, P & RD or any Public Sector Undertaking / Corporation will be given weightage.

The Commissioner, Guwahati Municipal Corporation, Guwahati reserves the right of rejecting any or all expression of interest without assigning any reason thereof. Expression of interests will be received upto 11:00 AM on 16/07/2016 and must be dropped in the box kept in the office of the undersigned.

Sd/-

Commissioner,
Guwahati Municipal Corporation,
Guwahati.

Memo No. GMC/FA/2/13-Pt-II/193 -A

Date: 08/07/2016

Copy to:

1. Ranjan Kumar Singh, MIS Specialist for uploading on GMC Web Portal.
2. Office Notice Board.

Sd/-

Commissioner,
Guwahati Municipal Corporation,
Guwahati.

**Prescribed Format for Empanelment of Chartered Accountant Firms for
Statutory Audit of Accounts of Guwahati Municipal Corporation
For the year 2013-14 & 2014-15**

1.	Name of the Firm (Partnership / Sole Proprietorship)	:
2.	Name of the Proprietor / Partner	:
3.	Status (Partnership / Sole Proprietorship)	:
4.	Full Address	:
5.	Telephone No. 's including Mobile Phone	:
6.	PAN No. of the Firm	:
7.	ICAI Registration No.	:
8.	ICAI Membership No.	:
9.	C&AG Empanelment Number with copy	:
10.	Number of C.A. with the Firm & their Names	:
11.	Date of Registration and Commencement of the Firm	:
12.	Date since when Firm has full time FCA	:
13.	Number of Articles and Staff	:
14.	Whether the Firm was earlier engaged in Govt. Agency / Public Sector Undertaking Audit work If so details of the same.	:
15.	Whether there are any court / Arbitration / Any other legal case against the Firm.	:
16.	Details of experience in conducting statutory Audit at State Level Organisation.	:
17.	Fee schedule for C.A. audit	:

(Authorized signatory of CA Firm with seal)

FEE SCHEDULE FOR C.A. AUDIT P.A. FOR THE FINANCIAL YEAR 2013-14 AND 2014-15

All SCHEMES	BRANCH (per branch)
50,000/-	3,000/-

Name of Branch to be audited under GMC:

1. Accounts Branch including Receipt & Payment section and CPF Cell,
2. Central Zone,
3. East Zone,
4. West Zone,
5. South Zone,
6. Dispur Zone,
7. Lakhra Zone,
8. Market Branch,
9. Hoarding & Advertising Branch,
10. Mutation,
11. Building Permission,
12. SMV Branch,
13. Health Branch,
14. Veterinary Branch,
15. Enforcement Branch,
16. Chief Engineer Branch and all Division,
17. NGO Collection (user charge collection and deposits).

Sd/-

Commissioner,
Guwahati Municipal Corporation,
Guwahati.