



**OFFICE OF THE COMMISSIONER  
GUWAHATI MUNICIPAL CORPORATION  
PANBAZAR: GUWAHATI-01**

No: GCS/PMC/740/16/992

Dated: 26/12/2016

**Notice Inviting Quotation**

Sealed quotation is hereby invited from reputed firms/companies for “**Installation of Kiosks on Existing street light poles with Advertising Rights**”. Detail terms and conditions of the said NIQ may be obtained from the GMC website [www.gmcportal.in](http://www.gmcportal.in) from **27/ 12/2016**. Pre Bid meeting will be held on **06/01/2017** at 2.00 P.M in the conference hall of the GMC Head office at Pan Bazaar. The last date of submission of the complete quotation is **10/01/2017** till 2:00 PM and will be opened at 3:00 PM on **10/01/2017** at Guwahati Municipal Corporation, Head Office, Panbazar, Guwahati – 01.

Your’s faithfully,

Sd/-  
Commissioner,  
Guwahati Municipal Corporation,  
Guwahati

Memo No.: GCS/PMC/740/16/992

-A-

Date: - 26/12/2016

Copy forwarded to:

1. Syed Isfaqr Rahman, A.C.S, Additional Commissioner, GMC for information.
2. Sri Ghanshyam Dass, I.A.S, Joint Commissioner, GMC for information.
3. Municipal Secretary, GMC for the kind appraisal of the Hon’ble Mayor and Members, Mayor-in-Council, GMC.
4. The Chief Engineer I and Chief Engineer II, GMC, for information.
5. The Chief Accounts and Audit Officer, GMC, for information.
6. MIS specialist, PMC, for making arrangement of uploading the NIQ in the GMC website.
7. The M/S Exclusive Advertisement, for publication of the above NIQ notice in one issue of The Assam Tribune, and “Aamar Asom” with a request for submission of the bills to the undersigned for payment.
8. In-charge, Tender Room, GMC, Panbazar for information and necessary action.
9. Notice board.

Sd/-  
Commissioner,  
Guwahati Municipal Corporation,  
Guwahati

## **Terms and Conditions**

1. The Quotations must be addressed to the Commissioner, GMC in the Bidder's letter pad.
2. Name and Address of the Bidder should be clearly mentioned.
3. Intending Bidder should mention their Registration No. and PAN No. Submitting self attested photocopies of the same thereof.
4. The Bidder should have valid GMC trade Licence. Submitting self attested photocopies of the same thereof
5. The Bidder should have a average turnover of INR 10 lakhs in the past 3 financial years. Copy of audited balance sheet or certificate from Auditor towards such financial performance to be attached.
6. The Bidder should have project experience of similar nature like installation of outdoor advertising devices for minimum of 3 years and atleast 2 projects. Proof of such experience to be attached.
7. The Bidder shall quote the amount including all the prevailing applicable taxes.
8. The Quotations will be valid for 12 (twelve) months from the last date of submission.
9. The envelope should be super scribed with Quotation for “ **Installation of Kiosks on Existing street light poles with Advertising Rights**”.
10. The Bidder quoting the Highest rate as a revenue sharing to Guwahati Municipal Corporation for the installation of Kiosks on Existing street light poles with Advertising Rights will be declared successful and will be issued the LoI.
11. Bidder has to quote the rate as per prescribed format in Annexure I.
12. Validity of Proposal(NIQ) shall be valid for a period of 1(one) year from the Proposal Due Date.
13. The selected Bidder will be issued a Letter of Intent (LoI) prior to signing a contract agreement with GMC. The contract agreement will have to be signed by the selected Bidder within the stipulated time mentioned in the LoI. The successful bidder shall have to submit performance security of 10% of the quoted value prior signing the contract agreement. Performance Security in form of Bank Guarantee/TDR /FDR from Nationalised/ Scheduled of Indian Bank of 10% of Bid Value shall be deposited which will be valid 45days beyond proposal validity period. And the same to be drawn in favour of Commissioner, GMC before signing the Contract Agreement.
14. The bidder shall pay the electricity bills generated against the street lights on time every month to APDCL.
15. The bidder shall obtain the Advertising Rights on Kiosks for a period of one year and may be extended on the basis of performance given away by the bidder and the bid value shall be increased by 10% every year.
16. The bidder shall install the kiosk on the Street light poles from Six mile to B.G Godown point at VIP Road of Guwahati city.
17. The bidder shall install both side faced Kiosks in 369 numbers and one side faced Kiosks in 11 numbers of Street light poles from Six mile to B.G Godown point at VIP Road of Guwahati city.
18. The bidder shall install Kiosks in each Street light pole of size 4 feet Height and 3 feet wide (4'X 3') considering not hampering to the vehicular movement on the streets. In case the approved size of the Kiosks is bigger than the size of the width of the divider then the size of kiosks has to be reduced as per the size of the divider causing no hindrance to the vehicular movement.
19. The bidder shall mount Kiosks on the Street light poles on a safe manner duly certified by an RTP.
20. The bidder shall submit structural safety certificate issued by competent agency.

21. In the event of non functional of street light due to non payment of energy bills a penal charge will be imposed to the bidder at the rate double the energy bill amount per street light per day.
22. The installation to be completed within one (1) Month from the date of signing of contract as directed by GMC, failing which the performance Security will be forfeited and the contract agreement will be terminated.
23. The bidder shall comply and conform to the IRC guidelines.
24. The Authority shall not be responsible for untoward incidence, if occurred due to structural fault. The bidder would be responsible for any civil/criminal proceedings arising out of such incidence and for damage caused to life and property thereof.
25. The bidder shall carry out the installation in a safe and responsible manner without any inconvenience or danger to the public.
26. In case the street light pole gets uprooted caused by vehicular accident or Force majeure the bidder shall not be responsible, However it has to bring to the notice of GMC immediately.
27. The bidder shall be responsible for obtaining all permissions etc from various agencies like Police, APWD etc. for which GMC will facilitate.
28. The bidder shall duly pay the Advertisement Tax etc to the Guwahati Municipal Corporation due on time.
29. In case of a tie, the Authority may ask the bidders, who are tied to submit the revised quote with all the conditions of the NIQ remaining unchanged. The bidders who quote the Highest revised quote shall then be declared as the successful bidder.
30. As and when required by GMC, the selected Bidder will have to provide onsite support to GMC staff.
31. In case of repeated dissatisfaction service provided by the bidder then with 7(Seven) days prior notice, GMC may terminate the contract without assigning any reason.
32. No consortium will be entertained, only individual Firm/agency/Company will be allowed to quote.
33. All Quotation must be submitted, duly signed by the Bidder.
34. Pre Bid meeting will be held on **06 /01/2017** at 2.00 P.M in the conference hall of the GMC Head office at Pan Bazaar for any query by the interested Bidder.
35. NIQ documents and its Annexure, each page duly stamped and signed by the authorized signatory to be submitted along with all the supportive documents and Quotation. If any bidder fail to do so then the quotation will be summarily rejected.
36. Undertaking – Not blacklisted by State Govt/ Central Govt/ ULBs.
37. The sealed quotation should be dropped in the tender box kept in the Chief Engineer branch, Office of the Commissioner, Guwahati Municipal Corporation ,Pan Bazar, Guwahati-01.
38. The Commissioner, GMC has the right to accept or reject any or all the quotations without assigning a reason thereof.
39. In this regards the decision of the Commissioner, Guwahati Municipal Corporation is final and binding.

Sd/-  
**Commissioner**  
**Guwahati Municipal Corporation**  
**Guwahati**

**Annexure-I**

**QUOTATION**

**To,**

Commissioner,  
Guwahati Municipal Corporation,  
Panbazar, Guwahati- 01

**Sub:** Rate for the Work “**Installation of Kiosks on Existing street light poles with Advertising Rights**”

**Ref:- GCS/PMC/740/16/992**

Sir,

With reference to the subject cited above, I hereby quote my rate as given below.

Sl. No.	Description	Amount (in Rs.)	
		In Fig.	In Words
1	<b>Revenue sharing to GMC for the Installation of Kiosks on Existing Street light poles with advertising rights for one year.</b>		

\*The quoted amount should be inclusive of all prevailing applicable taxes.

\*No conditional quotation shall be accepted.

**Yours faithfully**

**Seal**

**Signature**  
**Name:**  
**Address:**  
**Phone No.:**