



**OFFICE OF THE COMMISSIONER
GUWAHATI MUNICIPAL CORPORATION
PANBAZAR: GUWAHTI-01**

No: GCS/NURM/235/11/pt-II/

Dated: 19/02/2016

Minutes of the Pre- Bid meeting for Data Center for hosting of web based software solutions for GMC, held on 15/02/2016 at conference hall, GMC.

Members Present:

Sl No	Name	Designation & Organization
1	Sri Syed Isfaqur Rahman	Addl. Commissioner, GMC
2	Sri Ghanshyam Dass	Joint Commissioner, GMC
3	Sri Chittaranjan Dutta	Project Manager, GMC
4	Sri Jahid Ahmed	Sr. Consultant, TM, IT Dept.
5	Sri Utpal Sarmah Boruah	GIS Specialist, GMC
6	Sri Santosh Biswa	Project Engineering Specialist, GMC
7	Sri Tapash Kalita	Architect, GMC
8	Sri Kapil Dev Choudhury	Architect, GMC
9	Sri Vivek Sharma	Nyata Technology
10	Sri Arindom Bora	IT World, Guwahati
11	Sri Niraj Maheswari	Bloom Electronics(P) Ltd.
12	Sri Sujee Sinha	CTRLS Datacenter
13	Sri Anil Saraf	Avantika Innovation
14	Sri Jayanta Kalita	Sify Technologies Ltd.
15	Sri Bhubneswar Das	Office Assistant, GMC

The points in the attached list enclosed were discussed and decided during the meeting.

**Sd /-
Commissioner,
Guwahati Municipal Corporation,
Panbazar, Guwahati-01**

Memo No: GCS/NURM/235/11/pt-II/ -A
Copy forwarded to:

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1. Shri. A.L.Gyani, IAS, Addl. Commissioner, GMC for information.
2. Syed Isfaqur Rahman, ACS, Addl. Commissioner, GMC for information.

**Sd/-
Commissioner,
Guwahati Municipal Corporation,
Panbazar, Guwahati-01**

Sl no	Rfp reference	Topic Description/ Reference	Remarks
1	(Rfp page no 10, point no 4.) , (Rfp Page no 17, point no. 38) & (Page No. 22 Annexure- II (Point No. 9))	Whether Authorized partner/ Consortium is allowed or not?	Yes. Submit the proof and relevant documents of the Consortium/ authorized partners. Certification of the cloud service provider to be provided.
2	Rfp page no 7, section on Availability	Whether the replication is required for application or data or for both?	The replication is required for both application and data.
3	Rfp page 17 on Maintenance	Whether the maintenance is required for both the developed solutions and the database or only the database?	Maintenance is required for database. Application will be maintained by software developer. But a close coordination must be there between data center service provider and software developer as and when required.
4	Rfp page no 10 on solution specific	Whether Network Bandwidth 10 Mbps is required ?	Bandwidth 10 Mbps is desirable otherwise it will hamper the performance of the solution
5	Rfp page no 6 on scalability	Why Big data instance provisioning is required?	This is kept as a provision for technology update in future.
6	Rfp page no 6 on scalability	Whether Imaging service is required?	This is kept as a provision for technology update in future.
7	Rfp page no 7	Firewall should be specific	Cloud Service Provider to give Industry standard Firewall.
8	Rfp page no 16	Penalty is said to be high	The uptime and downtime has to be provided by the datacenter. Penalty introduced for good service
9	Rfp page no 10	How much IOPS is required?	To be calculated as per solution specific in page no 10
10	Rfp page no 9	Whether the application DR is required for all the applications?	Yes
11	Rfp page no 12	Whether exemption of EMD for bidders registered with Central Purchase Organizations, NSIC or Concerned ministry or department as per DeiT guidelines is applicable or not?	As per Rfp
12	Rfp page no 19	For security whether the shared security will be ok or need to give dedicated setup.	Dedicated required.