



**OFFICE OF THE COMMISSIONER
GUWAHATI MUNICIPAL CORPORATION
PANBAZAR: GUWAHTI-01**

No: GCS/PMC/688/16/

Dated: 18/02/2016

Minutes of the Pre- Bid meeting for Hoarding Information Management System held on 16/02/2016 at conference hall, GMC.

Members Present:

SI No	Name	Designation & Organization
1	Sri Ghanshyam Dass	Joint Commissioner, GMC
2	Sri Chittaranjan Dutta	Project Manager, GMC
3	Sri Tapan Kumar Gogoi	TD, NIC
4	Sri Utpal Sarmah Boruah	GIS Specialist, GMC
5	Sri Santosh Biswa	Project Engineering Specialist, GMC
6	Subrat Samu	BDE
7	Niraj Maheswari	Sa partner, Interlace
8	Sri Bhabesh Lahkar	Consultant, Amtron
9	Sri Arindam Bora	Technical Head, IT World
10	Sri R.K Giri	CyberSwift Infotech,pvt Ltd
11	Asher	
12	Sri Bhubneswar Das	Office Assistant, GMC

The points in the attached list enclosed were discussed and decided during the meeting.

Sd/-
**Commissioner,
Guwahati Municipal Corporation,
Panbazar, Guwahati-01**

No: GCS/PMC/688/16/

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Dated: 18/02/2016

Copy forwarded to:

1. Shri. A.L.Gyani, IAS, Addl. Commissioner, GMC for information.
2. Syed Isfaqur Rahman, ACS, Addl. Commissioner, GMC for information.
3. Shri. Udayaditya Gogoi, ACS, Collector, GMC for information.

Sd/-
**Commissioner,
Guwahati Municipal Corporation,
Panbazar, Guwahati-01**

S. No.	Page No.	Clause No.	RFP Clause	Clarification/ Modification Requested	Remarks
1	6	3.2.5 Survey	Consultants to take the photograph of each hoarding in a best possible angle and annex the photograph in the Android App.	Kindly provide the specification (by quality, resolution ,size etc) for photograph to be collected from field?	As per RFP.
2	5	3.2 scope of work	The development of "Integrated Web, GIS and Android based Solution for Management of Hoarding" and its implementation in Guwahati Municipal Corporation shall broadly include but not limited to development of Android App and Web Portal - integrated with "Google Maps API" or any other relevant GIS tool.	Please clarify if the Google subscription is supplied by system integration or GMC. Kindly suggest the version of "Google maps API".	As per RFP.
3	10	21. Pre Qualification Criteria: Sr. No. 5	Bidder should have successfully executed at least 3 end-to end Software Development &IT services e-governance Project of value over Rs.50 Lakh for Central Government/State/ UT Government/PSU in the last 5 years	The prime objectives of seeking this qualification is to know whether bidder has adequate experience of implementing web based project. Hence ,request to change the criterion as: The bidder should have experience of development and implementation of at least 3 web based project of project cost not less than Rs. fifty lakh each in government sector/large private sector in India / abroad for completed projects, a certificate of successful completion/execution along with copy work order /Agreement and for on-going projects, a letter from client stating that project is still under implementation along with copy of work order/Agreement must be enclosed in Technical proposal.	As per RFP.
4	10	21. Pre Qualification Criteria:SI.NO.6	Bidder should have successfully executed at least 1 end-to end Software Development &IT services e-governance Project of value over Rs.50 Lakh for Any ULBs in the last 5 years.	With reference to above modified criterion, request to change this criterion as follows: The bidder should have experience of development and implementation of at least one Web -based project of project cost not less than Rs. one crore in Government sector for completed projects, a certificate of successful completion/execution along with copy work order /Agreement and for on-going projects, a letter from client stating that project is still under implementation along with copy of work order/Agreement must be enclosed in Technical proposal.	The same has been modified as "Bidder should have successfully executed at least 1 end-to end Software Development &IT services e-governance Project of value over Rs.50 Lakh for Any Govt. organization in the last 5 years."

5	12	31. Payment Terms	Payment Terms	In order to provide minimum cash inflow for execution of the project, we request you kindly modify the payment clause as shown in Annexure II	As per RFP.
6		General	Request for SCC and GCC clauses	We request GMC to keep provisions of contractual clause discussion(GCC and SCC)	As per RFP.
7	6	3.2.1 Development of Android App	Once the Android App is developed and hosted, the consultant will conduct the survey as per methodology suggested by the Guwahati Municipal Corporation to create a robust database of hoardings. The database populated by the Android App will be utilized in the Web Portal for the purpose of monitoring and billing. The Android App must also be featured to update/view the details of hoarding on a GIS platform (using Google Maps API or any other relevant mapping tool).	Kindly provide the estimated number of hoardings for field data collection. Also we assume that locations are spread throughout the state. please clarify the district wise holding counts also	Survey of the hoardings under the Jurisdiction of Guwahati Municipal Corporation.
8		3.2.1 Development of Android App	The key attributes to be captured are as per below mentioned: - location (i.e. Latitude and Longitude) of the hoarding on a GIS platform. - Photograph of the Hoarding - Dimensions of Hoarding - Type of Hoarding - Land Ownership - Details of Advertising Agencies - Validity/License of Hoarding - Per Sq. Mtr./Sq. Ft. Rate - Complete Calculation as per Rate. - Any other attributes as per "Hoarding Survey Questionnaire" finalized in consultation with Guwahati Municipal Corporation. - Grievance redressal mechanism must also be integrated within Android App, so the citizen can register complaint as well as track it on the go.	We assume that the ULB/GMC Will facilitate the surveyor to capture the key attributes during the field survey and through the available records with the ULB. please clarify.	As per RFP.
9	6	3.2.1 Development of Android App	The key attributes to be captured are as per below mentioned: -Location (i.e. Latitude and Longitude) of the hoarding on a GIS platform	What is the envisaged accuracy for GPS data (coordinates) to be collected for each Hoarding? Please clarify?	As per the Industry Standard

10	10	21. Pre- Qualification Criteria	It is not a loss making entity – The bidder should have been making profit for the last three years i.e. 2012-2013, 2013-2014 and 2014-2015)	Request to modify the clause as "bidder should have a +ve net worth for last 3 financial years"	As per RFP.
11	10	21. Pre- Qualification Criteria	The bidder must have a valid SEI/CMMI level 3 certification or higher.	Request to include ISO 9001:2008 as an alternative certification. ISO 9001:2008 also identifies the development standard. So request to modify the clause as "bidder should have a valid 9001:2008 or CMMI3"	As per RFP.
12	10	21. Pre- Qualification Criteria	Joint ventures or Consortiums or Sub contracting are NOT allowed to bid or meet the above eligibility criterion. Bidder should bid on own strength and meet all eligibility criteria.	Depending on type of work one single party might not have all solutions. We at KPMG are involved in almost all government departments for IT advisory/implementation work and have a very strong knowledge about the functionality and domain. We would like to participate in this bid and hence request to include consortium and subcontract.	As per RFP.
13	14	39. Technical Evaluation Criteria	Local Office in Guwahati (Refer below table for detailed point system)	This clause seems very specific and restrictive to only local parties and request to allow other parties as well. That will open the tender and allow all bidders to participate.	As per RFP.
14	14	39. Technical Evaluation Criteria	CMMi Level 3 (3 Marks)	We request you to include ISO 9001 or CMMI3 as 3 marks so bidders should have only ISO can also get marks and participate.	As per RFP.
15			Big submission deadline	We noticed that only 6 days are given after pre-bid query. However as per CVC guideline and based on standard practice followed in all other bids at least 3 weeks are given after pre-bid. So request to allow extension of bid submission deadline by at least 3 weeks so as to allow to submit as quality bid.	As per RFP.
16	4	2. Important Dates	Last Date and Time for submission of Proposal 19/02/2016 up to 2 PM	We feel one day's time to submit the bids after answering to the bidders' queries is insufficient. We therefore request the authorities to kindly extend the date of submission by at least 2 weeks from the date of release of corrigendum/response to queries of bidders in order to give sufficient time to bidders to prepare their respective bid.	As per RFP.

17	10	21. Pre- Qualification Criteria	Bidder should have successfully executed at least 3 end-to end Software Development & IT services e-governance Project of value over Rs.50 Lakh for Central Government/State/ UT Government/PSU in the last 5 years. Copy of Project Completion certificate and Work Order and Client Reference for Verification	We request the authority to kindly consider amending the clause to "Bidders should have successfully executed at least 3 years end-to-end Software Development and IT Services e-governance Project of value over 50 Lakh for Central Government/State/UT Government/PSU/ULBs in the last 5 years. Since above mentioned amendment holds good for point no.6 under Pre-Qualification Criteria in Page no. 10.	As per RFP.
18	10	21. Pre- Qualification Criteria	Bidder should have successfully executed at least 1 end-to end Software Development & IT services e-governance Project of value over Rs.50 Lakh for Any ULBs in the last 5 years. Copy of Project Completion certificate and Work Order and Client Reference for Verification.	Since above mentioned amendment holds good for point no.6 under Pre-Qualification Criteria in Page no. 10. Therefore, we request authorities to kindly remove this clause in Pre-Qualification Criteria as well as Marketing criteria. Moreover this point restricts the participation of various deserving bidders.	As per RFP.
19	10	21. Pre- Qualification Criteria	Bidder should have minimum 100 full time employees working on Software Development & IT services. Self-Attested Certificate (signed by Company Secretary/ HR Department) to ensure rolls of the company	We request the authority to kindly consider amending the clause to "Bidders should have minimum 100 full time working employees working on Software Development & IT/GIS related services. Self-Attested Certificate (signed by Company Secretary/HR Department) to ensure roles of the company."	As per RFP.
20	14	39. Detailed Marking System	Domain Experience: Experience of Software Development & IT services e-governance Project valued more than 50 Lakh in any ULBs.	We request the authority to kindly consider amending the clause to "Bidders should have experience of Software Development & IT services e-governance Project valued more than 50 Lakh for any Government organization.	Experience in any Govt. organizations will also be considered.
21	15	39. Presence in Guwahati	Office in Guwahati (5 Mark) Office outside Guwahati (Zero Marks)	We understand that the bidders submitting the Understanding Letter to open the office in Guwahati will get the full marks as mentioned. Please Confirm. We feel that this point favors a few local bidders and restricts the participation of bidders from other parts of the country in a manner.	As per RFP.
22		General		We understand that all requisite hardware such as servers, workstations, backup devices, switches, network cables and any other necessary hardware equipment to host the developed application is available with GMC. Please Confirm?	As per RFP.

23		General		Please provide the total number of hoardings need to be surveyed for this project.	see the reply of Query no. 7
25	4	2. Important Dates	Last Date and Time for submission of Proposal - 19/02/2016 upto 2 PM	We request the esteemed client to postpone the date of submission by a minimum of 7 working days from the date of publication of response to the pre bid queries to allow quality response to RFPs to be submitted.	Extended to 23/02/2016 upto 2 p.m.
26	14	39. Technical Evaluation Criteria, Detailed Marking System, Point 3	Experience of Software Development & IT services e-governance Project valued more than 50 Lakh in any ULBs.	We understand that the any projects executed for any government bodies related to ULBs will be considered as appropriate experience and will be considered for evaluation.	Experience in any Govt. organizations will also be considered.
27	14	39. Technical Evaluation Criteria, Detailed Marking System, Point 3	Experience of Software Development & IT services e-governance Project valued more than 50 Lakh in any ULBs.	To enable participation by more bidders, we request you to kindly reduce the valuation of projects from INR 50 Lakhs to INR 30 Lakhs.	Experience in any Govt. organizations will also be considered.
28	15	39. Technical Evaluation Criteria, Detailed Marking System, Point 4	Presence in Guwahati	We request you to kindly award the 5 marks on the basis of the self declaration for setting up office as it will be anyway necessary for us to set up office there for ensuring smooth and successful project delivery.	As per RFP.
29	14	39. Technical Evaluation Criteria, Detailed Marking System, Point 1.3	Experience of Software Development & IT services e-governance Project valued more than 50 Lakh in any Central Government/ State/ UT Government/PSU in the last 5 years	Will different work order for same project executed for different clients (Govt. Depts.) be counted as separate projects or as single project?	Yes
30	10	21. Pre-Qualification Criteria, Point 2	It is not a loss making entity – The bidder should have been making profit for the last three years i.e. 2012-2013, 2013-2014 and 2014-2015)	We request you to revise this clause to "The bidder should have made profit in the last financial year i.e. 2014-15 and should have a positive net worth of at least Rs. 2 Cr. As of 31st March 2015"	As per RFP.
31	14	39. Technical Evaluation Criteria, Detailed Marking System	Number of fulltime employees working on Software Development & IT services. 100 - 150 (2 Marks) 150 - 200 (4 Marks) 200 - 250 (6 Marks) 250 - 300 (8 Marks) More then 300 (10 Marks)	We request to revise this clause to "Number of fulltime employees working on Software Development & IT Services". 100 - 150 (4 marks) 151 - 200 (8 marks) 201 - 300 or more (10 marks)	As per RFP.

32	14	39. Technical Evaluation Criteria, Detailed Marking System, 3. Domain Experience	<p>Experience of Software Development &IT services e-governance Project valued more than 50 Lakh in any ULBs.</p> <p>1 Project (4 marks) 2 Projects (8 marks) 3 Projects (12 marks) 4 Projects (16 marks) More than 4 Projects (20 marks)</p>	<p>We request to revise this clause to "Experience of Software Development &IT services e-governance Project valued more than 30 Lakh in any ULBs".</p> <p>1 Project (4 marks) 2 Projects (8 marks) 3 Projects (12 marks) 4 Projects (16 marks) More than 4 Projects (20 marks)</p>	<p>Modified as "Experience of Software Development &IT services e-governance Project valued more than 30 Lakh in any ULBs".</p> <p>1 Project (4 marks) 2 Projects (8 marks) 3 Projects (12 marks) 4 Projects (16 marks) More than 4 Projects (20 marks)</p>
33	15	39. Technical Evaluation Criteria, Detailed Marking System, 4. Presence in Guwahati	<p>Office in Guwahati (5 Mark) Office outside Guwahati (Zero Marks)</p>	<p>We request you to remove the clause.</p>	<p>As per RFP.</p>